



Credit Card Authorization Form

- I authorize K&H to charge my credit card for the indicated amount only;
K&H will delete my credit card information after charge has been approved
- I authorize K&H to keep my credit card information on file and I will call to approve charges
- I authorize K&H to automatically charge my credit card monthly (K&H will send me a receipt)

Payment Information

Today's Date: _____

Client Number: _____ Job Number: _____

Card Billing Address: _____

Daytime Phone Number: _____

Cardholder Name: _____

Credit Card: MASTERCARD VISA NOVUS/DISCOVER AMERICAN EXPRESS

Credit Card Number: _____

Card Validation Code: _____

Expiration Date: ____ / 20 ____

Amount: \$ _____.

Signature: _____

- 1) Fill out the payment information form completely and accurately.
- 2) Print clearly in blue or black ink.
- 3) Credit cards can be used to pay proposals in full, monthly statements in full, or deposits.
- 4) Select only one credit card option for your payment
- 5) If you are unable to provide all the required information on this form, please call Client Services at (703-849-0713) to make your payment by phone.

Thank you for taking advantage of our credit card payment option.